

Friends of Beetham School Minutes

Thursday 20th January 2022

7.30pm Wheatsheaf, Beetham

1. Present

1.1 Abi Johnson (AJ), Dawn Shepherd (DS), Michelle McDowell (MM), Bev Clegg (BC), Katharine Parrot-Edwards (KPE), Fiona Morphet (FM), Nicola Vincent (NV), Julie Bryning (JB), Louise Hodgson (LH), Janan Morgan (JM)

2. Apologies

2.1 Claire Kinnear (CK), Father Andrew (FA), Ilse Bujok (IB), Jackie Jenner (JJ), Cat Riaz (CR)

3. Outstanding actions – see table below

4. Meeting Business

5. Date of next meeting

5.1 TBC

Topic	Actions
4.1 De-brief of successful fundraisers <ul style="list-style-type: none"> • Bags to School raised £88 • Carol Singing raised £130 • Winter Fair raised £900 Notes for next Winter Fair: <ul style="list-style-type: none"> • More paying stalls and shoe boxes • Start ‘collections’ earlier • Yrs 5&6 to run stalls & £10 to make& sell • Charlie (CS) wants to sell Christmas cards • 2 x face painters required • Food table& menu board outside. Keeping food inside • Keep Santa in hut. A bit slow? • Santa for this fair - Wild Boar/Fred the door man from booths • Entry fee with free Mull 	1. Decide on date for 2022 Winter Fair
4.2 Charity Status <ul style="list-style-type: none"> • Constitution adopted • Trustees selected 	1. JM to complete application to charity commission and double check we don’t need main roles for trustees
4.3 Handover of rolls <ul style="list-style-type: none"> • It was agreed a handover of the Treasurer’s roll would need to happen • JB ‘offered’ to take on role • New signatories need setting up for JB & JM 	1. JM to arrange handover
4.4 Advertising <ul style="list-style-type: none"> • Banners for the school fence to advertise places available. 	1. FM to design banners and check payment status – donation? 2. BC to ask hubby about building a notice board

<ul style="list-style-type: none"> • Notice boards needed on railings and in school playground 	<p>3. FM making enquiries about cork board for playground</p>
<p>4.5 Grants / Begging letters</p> <ul style="list-style-type: none"> • Bid for trim trail underway from Awards For All • Possibly the computer grant sorted • Letters sent to Pelter and Wild Boar. No responses yet 	<p>1. Committee to source more Businesses to send letters to</p>
<p>4.6 Various other fundraisers were discussed:</p> <ul style="list-style-type: none"> • Valentines Film Night – 11th Feb 3.30-5.30pm. P.J's and snacks £3 per child • Use crisps from Oct disco? • Easter Egg colouring/Egg painting competition. 50p per entry. To be judged by FA • Ice cream Friday • Brew and social for parents and children straight from school the last Friday of each month and hopefully create more of a 'family feel' back at school. Could possibly lead to selling drinks/tuck shop 	<p>1. FM to create posters for film night and Friday social 2. Snack boxes to source (drink, popcorn, sweets, crisps)</p>
<p>4.7 Easter</p> <ul style="list-style-type: none"> • It was decided not to hold a Duck Day, as planning the Jubilee would be a lot of work and to make it our main fundraiser • Parents to donate small eggs for Easter egg hunt on the last day of the term (to fit in with Church service) 31.03.22 	<p>1. AJ to put date on ParentMail and the warning for the request of Easter eggs from parents</p>
<p>4.8 Jubilee</p> <ul style="list-style-type: none"> • We had trouble deciding a date as the Jubilee falls in half term. So it was decided a Poll be sent out to parents to see which date is the most popular • Make it a ticketed event, so we know numbers. With a 'door price' option • Free burger with each ticket • BBQ, Bouncy Castle and Band • Any other stalls still to be decided • External paying stalls? • Raffle 	<p>1. AJ to ask FA if village have anything organised for a celebration 2. AJ to send out poll 3. JM to check insurance for bouncy castle 4. FM to create poster when more details are decided 5. Save the Date to be sent out far and wide 6. Everyone possible to source raffle prizes!</p>
<p>4.9 Next project to raise funds for</p> <ul style="list-style-type: none"> • Mini bus 	<p>1. Committee to look into costs for mini bus 2. Since the meeting JB has sourced football mini bus which we could possibly hire through the week.</p>

Seq.	Meeting date	Outstanding action	Status	Completed	Actionee
5	29.09.21	Decide on dates for other fundraisers	Open		Committee
7	29.09.21	Notice board to source / Install	Open		NV / AJ
8	22.10.21	Send out begging letters	Open		AJ
9	22.10.21	Grants	Open		Committee
10	22.10.21	Website	Open		FM
11	22.10.21	Parents skill sets	Open		AJ
12	22.10.21	Register FOBS as charity	Open		JM
14	22.10.21	Brightening Beetham	Open		MM
17	22.10.21	Welcome letter from FOBS	Open		Committee
18	20.01.22	Decide on date for 2022 Winter Fair	Open		Committee
19	20.01.22	Handover of Treasurer's roll	Open		CK/JB
20	20.01.22	Banners for the railings	Open		FM
21	20.01.22	Cork board playground/ notice board railings	Open		FM / BC
22	20.01.22	Film night	Open		Committee
23	20.01.22	Easter	Open		AJ
24	20.01.22	Jubilee	Open		Committee
25	20.01.22	Raffle prizes	Open		Committee
26	20.01.22	Mini Bus	Open		JB