



Beetham Church of England (Aided) Primary School

Governing Body

**Minutes of a Meeting of the Governing Body held
on Tuesday 19th January 2021 (via Zoom)**

Present: Mr John Lomax (Chair, Foundation Governor – JL)
 Ms Wendy Nicholas (Headteacher - WN)
 Mr Chris Christou (Parent Governor – CC)
 Mr Dennis Wright (Foundation Governor – DW)
 Mrs Vivien Stirrup (Foundation Governor – VS)
 Reverend Andrew Norman (Ex Officio Foundation Governor – AN)
 Mrs Kirsty Klijn (Staff Governor – KK)
 Mr Brian Smalley (LA Governor – BS)
 Mrs Dawn Shepherd (Parent Governor – DS)
 Mrs Tess Rowlands (Foundation Governor – TR)
 Mrs Sarah Easton (Foundation Governor – SE)

In attendance: Mrs Sally Coyle (Clerk to the Governing Body – SC)

1. Welcome and Apologies for absence	ACTION
JL welcomed everyone to the meeting.	
2. Governors' Declarations of Interest in Agenda Items	
None declared.	
3. Notification of AOB and Confidential Items	
None raised.	
4. Minutes of the Previous FGB Meeting held Tuesday 29th September 2020 and Committee Meetings held 21.09.20.	
<i>The minutes were unanimously approved by members as a true record.</i>	

5. Matters arising from the Minutes of the Meeting	
<p>5. Hand Sanitiser/Hand Soap – actioned</p> <p>6. Safeguarding Training for Governors – BS, Safeguarding Governor, confirmed that all governors would be expected to undertake safeguarding refresher training. WN to send details</p> <p>10. LCVAP Bid for Funding for the School Field – WN confirmed that the bid had been unsuccessful. The possibility of Sport England funding was highlighted. WN/TR to look into this in more detail</p> <p>11. Nursery Fees Policy – WN to send to the latest version to the Finance and Resources Committee for their approval</p> <p>11. DfE Statutory Policy List – WN confirmed that all statutory policies had been approved and were on the school website</p>	<p>WN/ALL</p> <p>WN/TR</p> <p>WN</p>
6. Headteacher's Report	
<p>WN referred to the report and accompanying documents circulated in advance of the meeting. Key areas discussed included:-</p> <p><u>Remote Learning Provision</u> – Governors reviewed the update and accompanying document provided for parents/carers and discussed the challenges and criteria in relation to allocating children spaces in school. The excellent work done by the school in producing weekly differentiated home learning packs with daily Zoom registrations, weekly sports challenges and weekly worship was discussed. The school's check-ins with families and their close monitoring of what work was being undertaken remotely by each child was also noted.</p> <p><i>The website information for parents/carers was unanimously approved (Proposed: VS. Seconded: TR)</i></p> <p><u>School Performance Data</u> – Governors discussed the latest performance data provided by WN for each year group. Questions were raised around the Year 5 data in particular with 50% of children on target to reach the expected standard in Reading, Writing and SPAG. WN highlighted that this year group had a high percentage of SEN students. Governors sought further information from WN about the additional support being provided to children and WN highlighted that additional Zoom sessions with these children were taking place.</p> <p><u>Pupil Premium</u> – 5 children eligible for funding at the present time.</p> <p><u>SEND</u> – the provision of school places for SEND and vulnerable children in accordance with DfE guidance was discussed and WN outlined the support being provided to children and their families</p> <p><u>Budget Update – December 2020</u> – Governors discussed the latest budget report provided in advance of the meeting, noting there was a smaller deficit than predicted and the budget was better than expected given the current challenges facing the school. CC/WN highlighted the claims to the DfE in</p>	

<p>relation to additional Covid-related expenditure for cleaning materials in particular</p> <ul style="list-style-type: none"> Governors unanimously approved the budget (Proposed: BS. Seconded. DW) <p>Safeguarding and Child Protection – the close monitoring in relation to safeguarding was discussed. WN confirmed that everything was still being recorded on CPOMS and being formally discussed at weekly staff meetings. No concerns were raised to governors</p> <p>Buildings/Health and Safety – WN confirmed that all checks were up to date</p> <p>Forest School Canopy – WN reported that the canopy had been stolen and she had reported this to the police. The possibility of claiming on the school insurance was raised. WN to check if feasible given the excess amount</p>	<p>WN</p>
<p>7. Covid Catch Up Plans Update/Funding Allocation</p>	
<p>Governors discussed the reports provided in advance of the meeting and WN confirmed that the first instalment of £1040 (£80 per child) had been received. The detail in relation to what individual level of support was being provided for children across each year group and which staff members were providing support was discussed. Governors queried what happened if staff were absent and received confirmation that staff covered each other's absence so that children did not miss out.</p>	
<p>8. School Improvement Plan Update</p>	
<p>WN confirmed the some elements of the SIP were currently on hold due to the pandemic, however it was noted that there were no areas of specific concern.</p>	
<p>9. Subject Review Update</p>	
<p>No reviews held since the last meeting. The possibility of doing reviews remotely was raised.</p>	
<p>10. Safeguarding Update</p>	
<p>As highlighted in WN's Headteacher's report.</p>	
<p>11. SEN Update</p>	
<p>As highlighted in WN's Headteacher's report.</p>	

12. Health and Safety Update	
<p>i. Risk Assessment V16 (also circulated by email 02.01.21.)</p> <p>Governors discussed the latest risk assessment compiled in partnership with Kym Allan Consultants and WN highlighted the key changes since the previous version</p> <p>All checks up to date as highlighted by WN in her Headteacher's report.</p>	
13. Any Other Business	
None raised.	
14. Confidential Items	
Not applicable.	
15. Date of Next Meeting	
16.03.21. – SIP Meeting at 7pm	

Signed: (Chair)	
Date:	