



## Beetham Church of England (Aided) Primary School

### Governing Body

#### Minutes of a SIP Meeting of the Governing Body held in Beetham Church of England (Aided) Primary School on Tuesday 10<sup>th</sup> March 2020 at 7pm

Present: Ms Wendy Nicholas (Headteacher - WN)  
Mr Brian Smalley (LA Governor – BS)  
Mr Chris Christou (Parent Governor – CC)  
Mrs Kirsty Klijn (Staff Governor – KK)  
Mr Dennis Wright (Foundation Governor – DW)  
Mrs Vivien Stirrup (Foundation Governor – VS)  
Mrs Dawn Shepherd (Parent Governor – DS)  
Reverend Andrew Norman (AN – Ex Officio Foundation Governor)

Apologies: Mrs Sarah Easton (Foundation Governor – SE)  
Mrs Tess Rowlands (Foundation Governor – TR)  
Mrs Rachel Wray (Foundation Governor – RW)  
Mr John Lomax (Chair, Foundation Governor – JL)

In attendance: Mrs Sally Coyle (Clerk to the Governing Body – SC)

*AN began the meeting with a prayer*

<b>1. Welcome and Apologies for absence</b>	<b>ACTION</b>
BS welcomed everyone to the meeting. Apologies for absence were received from JL, SE, TR and RW.	
<b>2. Governors' Declarations of Interest in Agenda Items</b>	
None declared.	
<b>3. Notification of AOB and Confidential Items</b>	
AOB - Building work, server and Ofsted inspection update.	
<b>4. Minutes of Previous Meeting – Tuesday 12<sup>th</sup> November 2019</b>	
<i>The minutes were unanimously agreed as a true record of the meetings and signed by BS (Proposed: BS. Seconded: AN)</i>	



<p><i>by Penny Hollander to be sent out to all governors</i></p> <ul style="list-style-type: none"> <li>○ <i>SIAMS Questionnaire to be issued to all parents – provide wording from Page 7 section 5 and a series of accompanying questions. Ask about logo too as part of this – should it be changed?</i></li> <li>○ <i>Feedback to be built into pupil questionnaires and/ or specific SIAMS session for pupils to be arranged</i></li> <li>○ <i>Action plan to be compiled and working group to report back at the next SIP meeting</i></li> </ul>	
<p><b>7. School Improvement Plan Update</b></p>	
<p>It was noted that work was progressing well in all areas.</p> <p><b><u>Curriculum</u></b> – WN/KK highlighted that work was progressing well in relation to updating the curriculum and including details on the school website – Maths, French, PE and English to be added. More information needed in relation to Reading in particular.</p> <p><b><u>School Field</u></b> – WN highlighted the work underway with FOBS to build a running track and plans to install a compostable toilet and a shed/outdoor building for storing equipment. The need for security considerations to be taken into account when choosing the latter was raised.</p> <ul style="list-style-type: none"> <li>• <b><u>Action:-</u></b> <i>The possibility of the Bishop blessing the opening of both the porch and the running track was raised – AN to check</i></li> </ul> <p><b><u>Parents' Evening</u></b> – WN highlighted that this had been delayed until after the Easter holidays.</p> <p><b><u>Pupil Parliament</u></b> – WN highlighted that pupils had attended the previous week and were setting up an online petition to lower the speed limit on the A6.</p>	<p>AN</p>
<p><b>8. Policy Update</b></p>	
<p><b><u>RSHE policy</u></b> – WN highlighted that this had been updated however it was currently on hold until further advice came out from the Diocese at the end of February</p> <ul style="list-style-type: none"> <li>• <b><u>Action:-</u></b> <i>WN to issue the RSHE policy for approval once further information from the Diocese was received. AN agreed to be the RSHE link governor</i></li> </ul> <p><b><u>SEND policy</u></b> – <i>the “child friendly” and full version of the policies were reviewed and unanimously approved (Proposed: DW. Seconded: KK)</i></p> <ul style="list-style-type: none"> <li>• <b><u>Action:-</u></b> <i>WN to update the abridged “child friendly” version – some inconsistencies in the use of 1<sup>st</sup> and 3<sup>rd</sup> person – and then issue to parents, flagging up that the full version was also available on the website if more detail was needed</i></li> </ul>	<p>WN/AN</p> <p>WN</p>

<b>9. Budget Update</b>	
CC highlighted that he/WN were in touch with Andy Baker in order to get the latest budget information and clarify the position with regard to the potential underspend.	
<b>10. Any Other Business</b>	
<p><b>Building Work Update</b> – WN highlighted that the porch construction was due to commence the following Monday. She/JL/CC had met the builders, a risk assessment had been undertaken and all Health and Safety and Safeguarding considerations had been acted on as applicable.</p> <p><b>Server Update</b> – WN highlighted that the server had had to be replaced and a 10% formula capital contribution had been paid towards the cost.</p> <p><b>Ofsted</b> – AN highlighted from his current involvement in a local Ofsted inspection the need for governors to be aware of the following in particular:-</p> <ul style="list-style-type: none"> <li>• <i>Use of pupil premium funding and its impact on performance</i></li> <li>• <i>Equality Act 2010 and dealing with children with disabilities – ensuring the curriculum could be accessed by everyone</i></li> <li>• <i>School website – imperative it was up to date</i></li> <li>• <i>School weaknesses – know exactly what they are and what action is being taken to improve</i></li> </ul>	
<b>11. Confidential Items</b>	
Not applicable.	
<b>12. Date of Next Meeting</b>	
<b>SIP – 09/06/20</b> (Committees 28/04/20 and FGB 05/05/20)	

The meeting closed with a prayer

Signed: (Chair)	
Date:	