



Beetham Church of England (Aided) Primary School

Governing Body

Minutes of a meeting of the Community and Welfare Committee held in Beetham Church of England (Aided) Primary School on Monday 29th April 2019 at 5pm

Present: Mr Brian Smalley (BS – Chair, LA Governor)
 Mrs Sarah Easton (SE – Foundation Governor)
 Mrs Hannah Gardner (HG – Parent Governor)
 Ms Wendy Nicholas (WN – Headteacher)
 Mr John Lomax (JL - Chair of Governing Body, Foundation Governor)
 Mrs Rachel Wray (RW – Foundation Governor)

Apologies: N/A

In attendance: Mrs Sally Coyle (SC - Clerk to the Governing Body)

1. Welcome and Apologies for Absence	
BS welcomed everyone to the meeting.	
2. Governors' Declaration of Interest in Agenda Items	
None declared.	
3. Notification of AOB and Confidential Items	
AOB – Term of office for Sarah Easton and End of Year Meal.	
4. Minutes of Last Meeting – Monday 21st January 2019	
The minutes were <u>agreed</u> as a true record of the meeting. (<i>Proposed: BS. Seconded: SE</i>)	
5. Matters Arising from the Minutes	
5.8 and 9 Tree Planting/Seating Area <ul style="list-style-type: none"> • Taken place and good community participation. Approx. 2 more days work needed to finish off the area • <u>Action:- WN/HG to contact parents for further assistance and</u> 	

<p><i>look into obtaining wood chippings from Woodlands Nursery</i></p> <p>6. Peer Review Update</p> <ul style="list-style-type: none"> • WN confirmed that the mid-year review had taken place • <i>Action:- WN to forward the latest peer review report once available</i> <p>7.12. Educational Visits</p> <ul style="list-style-type: none"> • WN confirmed that final preparations for the Rock UK trip were now underway and the Edinburgh 2020 accommodation had already been booked <p>10. Preparing Children for Communion without Confirmation</p> <ul style="list-style-type: none"> • <i>Action:- To be discussed further once the new vicar was in post</i> <p>14. School Lunches</p> <ul style="list-style-type: none"> • WN reported that further to the changes agreed at the last meeting the number of children having hot school lunches had dropped considerably • <i>Action:- WN to email parents with a reminder about promoting healthy eating and the benefits of hot lunchtime meals. WN to continue to monitor uptake and update governors accordingly</i> <p>All other matters covered on the agenda.</p>	<p>WN/HG</p> <p>WN</p> <p>ALL</p> <p>WN</p>
<p>6. Marketing Update</p> <p>Thanks were once again given to Billerud for all their support for the school. The positive coverage and photos in the Westmorland Gazette were welcomed in relation to both Billerud and the new play equipment.</p> <p>WN highlighted that the school had won the Big Pedal award for Cumbria and the North West and that Matty Hemmings, BMX rider and Guinness World Record Holder, would be presenting the award. The need to obtain PR coverage was raised.</p> <p><i>Action:- HG to liaise with BR with regard to using the school's Twitter account and WN to contact the Westmorland Gazette</i></p>	<p>HG/WN</p>
<p>7. School Improvement Plan Review</p> <p>WN and governors reviewed the progress made against the objectives detailed in the SIP. Key points discussed:-</p> <ul style="list-style-type: none"> • Senegal/Birmingham/Sweden links– Senegal fundraising 	

<p>project towards the cost of a new roof (£1500) now underway and an art exhibition of children's work being planned which will coincide with performance week</p> <ul style="list-style-type: none"> • <u>Action:-</u> ○ <i>WN to proceed with plans for the art exhibition and also seek parental/community donations during performance week. The feasibility of holding a performance in the school field and having a larger scale family event to be explored</i> ○ <i>HG to send WN further details about easels available to purchase via Amazon</i> ○ <i>Governors to bring in postcards of the local area to assist the school in collating a book of postcards for Senegal, Birmingham and Sweden</i> • Student Council committees - WN reported that in addition to the Senegal project, the Fundraising Committee had recently had a successful Children in Need event raising £233 and the Community Committee had met with Councillor Pete McSweeney to look at a number of community initiatives in relation to speeding, dustbins and yellow parking lines (now re-painted). A petition with regard to speeding was also being organised • School Field – WN reported that a cheque for £300 from the sports committee had been received and would be put towards one of the 3 key priorities – toilet facilities, toy storage and seating 	<p>WN</p> <p>HG</p> <p>ALL</p>
<p>8. School / Church Liaison</p>	
<p>The success of recent Easter activities was discussed together with future joint events in relation to Ascension Day and Leavers' Service.</p> <p>The committee warmly welcomed the appointment of a new Vicar and the fact that he would be living in the parsonage. Arrangements for the Licensing Service were discussed.</p>	
<p>9. Policy Update</p>	
<p>WN highlighted that the school was developing an outdoor play checklist in relation to sunscreen, sunglasses etc.</p> <p>WN highlighted that from September 2019 onwards the school would adopt policies supplied by Kym Allan Associates, adapting them as required to suit the school's specific needs. WN confirmed that she would also liaise with Kym Allan with regard to a policy tracker to ensure that all policies were reviewed in line with DfE requirements.</p> <p>Safeguarding Audit</p> <ul style="list-style-type: none"> • WN highlighted that a safeguarding audit had recently been carried out by Kym Allan and an action plan had subsequently been developed • <u>New Porch Area</u> – WN reported that the school had been successful in its grant application to develop a new porch area including an intercom, key pad and new internal door. Work would be carried out 	

over the summer holidays. Total cost £40,000 with just a £4,000 contribution from the school required	
10. Subject Reviews	
<i>Action:- WN to double check the list and update governors on outstanding reviews at the FGB meeting</i>	WN
11. Any Other Business	
<p><u>Term of Office for Sarah Easton</u></p> <p>SE queried her role on the Governing Body going forward, now that a new vicar had been appointed.</p> <p><i>Action:- JL/BS to liaise with the new vicar with regard to the governor role at Beetham and in the meantime SCE to find out the rules regarding co-opting Sarah as a governor</i></p> <p><u>End of Year Meal</u></p> <p>Friday 19th July – Netherwood Hotel</p>	<p>JL/BS/SCE</p> <p>All to note</p>
12. Confidential Items	
Not applicable.	
13. Date of Next Meeting	
Committee Meetings TBC.	

Signed: (Chair)	
Date:	