



Beetham Church of England (Aided) Primary School

Governing Body

**Minutes of a meeting of the Community and Welfare Committee
held in Beetham Church of England (Aided) Primary School
on Monday 21st January 2019 at 5pm**

Present: Mr Brian Smalley (BS – Chair, LA Governor)
Mrs Sarah Easton (SE – Foundation Governor)
Mrs Hannah Gardner (HG – Parent Governor)
Ms Wendy Nicholas (WN – Headteacher)
Mr John Lomax (JL - Chair of Governing Body, Foundation Governor)
Mrs Rachel Wray (RW – Foundation Governor)

Apologies: N/A

In attendance: Mrs Sally Coyle (SC - Clerk to the Governing Body)

1. Welcome and Apologies for Absence	
BS welcomed everyone to the meeting.	
2. Governors' Declaration of Interest in Agenda Items	
None declared.	
3. Notification of AOB and Confidential Items	
None raised.	
4. Minutes of Last Meeting – Monday 8th October 2018	
The minutes were <u>agreed</u> as a true record of the meeting. (<i>Proposed: SE. Secoded: JL</i>)	
5. Matters Arising from the Minutes	
7.6 PR Coverage for Field/Lodge <ul style="list-style-type: none"> • Coverage included in the Beetham column of the Westmorland Gazette. (Nativity photo also included) 	

<p>7.12 Educational Visits</p> <ul style="list-style-type: none"> Potential visit to Poland discussed by the full Governing Body at their meeting in October. WN confirmed that having reviewed this option in more detail, a decision had subsequently been taken to book the UK option of Whithaugh Park north of Dumfries operated by Rock UK. Details of the broad range of activities offered at the site were provided <p>7.13 Staff Wellbeing Questionnaire</p> <ul style="list-style-type: none"> WN confirmed that email addresses for BS/SE had been forwarded to all staff <p>7.15 Subject Reviews</p> <ul style="list-style-type: none"> EYFS review presented to governors at their October meeting <p>8. Woodland Trust</p> <ul style="list-style-type: none"> Action:- New date for planting trees to be arranged. Prior to Celebration Assembly highlighted as the preferred option <p>8. Open Day</p> <ul style="list-style-type: none"> WN confirmed that this took place on the 15th November and a place at the school had been booked as a result <p>12. Subject Review Schedule</p> <ul style="list-style-type: none"> Updated list forwarded following the meeting <p>All other matters covered on the agenda.</p>	<p>WN/HG</p>
<p>6. Peer Review Report</p>	
<p>Governors discussed the recent peer review meeting and congratulated WN and all school staff on the excellent report. Governors also noted their thanks to the SLRP headteachers involved in the process.</p>	
<p>7. Marketing Update</p>	
<p>WN highlighted that Billerud has forwarded a cheque for £686 for the school that had been raised through their Christmas raffle. Governors welcomed this news and noted their thanks to Billerud for all their support for the school.</p> <p>WN also highlighted that a charitable donation of £2,000 had been received and had been used to purchase an interactive board for the lodge.</p>	
<p>8. Update on Play Equipment</p>	
<p>WN confirmed that the bid to the Diocese had been successful and a modular tower from Playdale able to accommodate up to 15 children would be installed during the February half term holiday. The school would pay a 15% project fee plus VAT and would save approximately £900 by working with parents and the local community to remove the old equipment.</p>	
<p>9. School Improvement Plan Review</p>	
<p>WN and governors reviewed the progress made against the objectives detailed in the SIP. Key points discussed:-</p>	

<ul style="list-style-type: none"> • Senegal link continued to work very well and children now looking to decide on a fundraising project. Links with Birmingham and Sweden being progressed this term • Student Council committees now linked to individual staff members – fundraising committee recently had a successful Children in Need event and community committee working on initiatives in relation to speeding in the village • <i>Action:- Seating area for school field to be created using wood from felled tree. Possibility of having additional seating made from recycled plastic to be explored and potentially taken forward as one of the FOBS fundraising initiatives</i> <p><u>Safeguarding</u></p> <ul style="list-style-type: none"> • WN confirmed that a bid had been submitted to the Diocese for the construction of a porch at the main school entrance. Intercom access would also be included. Feedback on the bid was expected prior to half term • WN confirmed that she would be asking Kym Allan Health and Safety consultants to undertake a Safeguarding Audit at the school. A review of the SCR had recently been carried out and a number of recommendations had been provided 	<p>WN/HG</p>
<p>10. School / Church Liaison</p>	
<p>BS/WN highlighted the range of recent successful school/church activities, agreeing the following:-</p> <ul style="list-style-type: none"> • Celebration Assembly in church on the 15th February and 29th March • Mothering Sunday service on the 31st March • Palm Sunday Service on the 15th April at 2pm <p>Governors noted that candidates for the Priest in Charge role could potentially be shown round the church, school and village on the 8th February.</p> <p>BS outlined details of a proposal put forward by the Diocese and subsequently discussed by the PCC to consider preparing children for communion without confirmation.</p> <p><i>Action:- BS to forward further details to WN and WN to liaise with staff and parents accordingly</i></p>	<p>BS/WN</p>
<p>11. Policy Update</p>	
<p><u>Supporting Students with Medical Conditions</u> – the policy was unanimously approved by governors (Proposed: BS. Seconded: SE)</p>	
<p>12. Pupil Premium Report</p>	
<p>Governors reviewed the report and WN confirmed that it had been added to the school website.</p>	

13. Subject Reviews	
<u>Action:-</u> BS to arrange a date for the Maths review	BS
14. Any Other Business	
<u>School Lunches</u> – governors supported the proposal put forward by WN to streamline the current process for ordering school lunches and have one meat and one vegetarian meal on offer each day, with parents opting in for a half term at a time	
15. Confidential Items	
Agenda Item 8 - Update on Play Equipment	
16. Date of Next Meeting	
Committee Meetings TBC.	

Signed: (Chair)	
Date:	