



Beetham Church of England (Aided) Primary School

Governing Body

DRAFT

**Minutes of a meeting of the Community and Welfare Committee,
held in Beetham Church of England (Aided) Primary School
on Monday 18th January 2016 at 6.30pm**

Present: Mr Brian Smalley (Chair – LA Governor)
Ms Wendy Nicholas (Headteacher)
Revd Linda Lonsdale (Foundation Governor)
Mrs Jenny Marks (Foundation Governor)
Mr John Lomax (Chair of Governing Body, Foundation Governor)

Apologies: Mrs Jenny Beresford-Jones (Foundation Governor)

In attendance: Mrs Sally Coyle (Clerk to the Governing Body)

1. Welcome and Apologies for Absence	
BS welcomed everyone to the meeting. Apologies were received from JBJ.	
2. Governors Declaration of Interest in Agenda Items	
None declared.	
3. Notification of AOB and Confidential Items	
AOB – Lottery grant (WN)	
4. Minutes of Last Meeting – Monday 28th September 2015	
One amendment:- 6. – SIAMS 2017/18 With the exception of this amendment the minutes were approved as a true record of the meeting.	
5. Matters Arising from the Minutes	
SIAMS – to be discussed in detail at a meeting early in the 2016/17 academic year. • Action:- SC to note Attendance – difference in Lancashire/Cumbria Easter holidays previously noted by governors.	SC

<p>Westmorland Gazette – coverage improving but still a need to be more proactive. Potential editorial content to be sent to BS in the first instance.</p> <p>Open Day – WN confirmed there was no need for one this year however the prospectus did still require updating.</p> <ul style="list-style-type: none"> • Action:- <i>WN to update the school prospectus</i> <p>School Development Plan – see Agenda item 7 below.</p> <p>School/Church Liaison Group – WN/LL confirmed she and LL had met to discuss plans for the coming year. See agenda item 8 for further details.</p> <p>Policy Update – see agenda item 10.</p> <p>Subject Reviews – see agenda item 13.</p> <p>Safeguarding/Prevent – BS still pending Safeguarding training following CCC’s cancellation of an earlier course. Alternative dates/venues will be looked into. WN requested that as many governors as possible completed Prevent training</p> <ul style="list-style-type: none"> • Action:- <i>BS to update governors on Safeguarding training</i> • Action:- <i>SC to email out Prevent training link to governors. Governors to forward certificates to CK</i> 	<p>ALL</p> <p>WN</p> <p>BS SC/ALL</p>
<p>6. Marketing Update</p>	
<p>Westmorland Gazette / School Prospectus – see matters arising above.</p>	
<p>7. School Development Plan Review</p>	
<p>WN confirmed that the plan had been reviewed at the staff INSET day. The committee reviewed the plan and the items relevant to the committee and were pleased that good progress was being made on the large majority of items.</p> <p>WN highlighted that excellent feedback had been obtained from the writing scrutiny and that she had been asked by the Curriculum and Staffing committee to provide full details to governors at the meeting the following week.</p> <p>Action:- <i>JM's suggestion to include prayers written by pupils on the church weekly pew sheet was given the committee's support. WN to send prayers</i></p>	<p>WN</p>
<p>8. School and Church Clubs</p>	
<p>The committee discussed the Easter “Eggsplorers” club and the option to develop a one-off “Experiencing Easter” event in the church instead with 6 interactive stations.</p> <p>It was agreed that due to the timescales involved the “Experiencing Easter” event should take place next year instead and for this year the Easter “Eggsplorers” club should run for KS2 pupils. A planning meeting would take place on February 8 at 4.15pm and the club would run for 5 weeks from February 22nd onwards (3.15pm-4.15pm), finishing on March 21st.</p> <p>Action:- <i>all committee members to note the above dates and liaise with</i></p>	<p>ALL</p>

<p><i>potential helpers as applicable</i></p> <p>It was also agreed that due to the small size of the Year 1 group (5 pupils) the Edward Bear club would run with Year 1 pupils plus, on alternate months, half of the Reception group.</p> <p>WN highlighted that she had recently been asked to present at an Educational Symposium on church/school links and the broad range of joint activities in Beetham had received very positive recognition from attendees.</p>	
9. School/Church Liaison Group	
As detailed above.	
10. Policy Update	
WN reported that all up to date policies were now held in a central file and published on the website. A policy tracker had also been compiled. CK would be allocating policies to each committee and governors would be updated at next week's meeting	
11. Accident Analysis	
<p>Governors reviewed the report and noted that there was no pattern of recurring incidents that raised concern.</p> <p>WN highlighted that the new playground surface was already resulting in a reduction in trips and falls.</p>	
12. Child Protection/Safeguarding	
<p>See agenda item 5 – Matters arising.</p> <p>Action:- <i>BS confirmed he would check the data protection status with regard to safeguarding notes/records.</i></p>	BS
13. Subject Reviews	
<p>Action:- <i>AW to undertake Computing this half term; JH/VS to undertake Numeracy review next half term; CC to undertake PE review by the end of the academic year</i></p>	AW/JH/VS/CC
14. Any Other Business	
<p>Lottery Grant – WN confirmed the school had been allocated a grant of £10,000 to carry out a range of work in the school's back garden including a gazebo.</p>	
15. Confidential Items	
Not applicable.	

16. Date of Next Meeting	
Monday 9 th May, 6.30pm.	

Signed: (Chair)	
Date:	