

## Beetham Church of England (Aided) Primary School

### Governing Body

#### Minutes of a meeting of the Community and Welfare Committee held in Beetham Church of England (Aided) Primary School on Tuesday 9<sup>th</sup> May 2017 at 6.30pm

Present: Mr Brian Smalley (BS – Chair, LA Governor)  
Revd Linda Lonsdale (LL - Foundation Governor)  
Mrs Jenny Marks (JM - Foundation Governor)  
Mr John Lomax (JL - Chair of Governing Body, Foundation Governor)  
Ms Wendy Nicholas (WN – Headteacher)

Apologies: Mrs Jenny Beresford-Jones (JBJ – Foundation Governor)

In attendance: Mrs Sally Coyle (SC - Clerk to the Governing Body)

<b>1. Welcome and Apologies for Absence</b>	
BS welcomed everyone to the meeting. Apologies for absence were accepted from JBJ.	
<b>2. Governors' Declaration of Interest in Agenda Items</b>	
None declared.	
<b>3. Notification of AOB and Confidential Items</b>	
<b>AOB</b> – Educational Visits. <b>Confidential Items</b> – Agenda Item 7.	
<b>4. Minutes of Last Meeting – Monday 23<sup>rd</sup> January 2017</b>	
The minutes were <b>agreed</b> as a true record of the meeting. <i>Proposed: LL.</i> <i>Seconded: JM</i>	
<b>5. Matters Arising from the Minutes</b>	
<b>4. Ofsted Report</b> <ul style="list-style-type: none"> <li>Full report reviewed by the Governing Body at the meeting held on the 31<sup>st</sup> January</li> </ul> <b>6.7. Dallam School Youth Chaplain</b> <ul style="list-style-type: none"> <li>Details forwarded to WN by LL</li> </ul>	

<p><b><u>Action:-</u> WN to follow up accordingly</b></p> <p><b>8. Parent Questionnaires</b> (and Pupil Questionnaires)</p> <ul style="list-style-type: none"> <li><b><u>Action:-</u> SC to add to the agenda for the 16<sup>th</sup> May meeting</b></li> </ul> <p><b>13. Governor Profiles</b></p> <ul style="list-style-type: none"> <li>SC confirmed that all profiles had been completed and had been added to the website by CK</li> </ul> <p><b>8. School Development Plan</b></p> <ul style="list-style-type: none"> <li><b><u>Action:-</u> WN to include Ofsted recommendations in the 2017/18 plan</b></li> </ul> <p><b>9. Church/School Events</b></p> <ul style="list-style-type: none"> <li>Governors discussed the success of recent joint events, giving thanks to JM for the displays and noting recent positive feedback from visitors about the strong church/school links</li> </ul> <p><b>11. Policy Update</b></p> <ul style="list-style-type: none"> <li><b><u>Action:-</u> WN confirmed that CK would update governors at the meeting on the 16<sup>th</sup> May. JL also highlighted the need for a governor sub-group to be established to help ensure policies were up to date</b></li> <li><b>TheSchoolBus</b> – WN highlighted that the school had signed up TheSchoolBus online system, similar to the The Key, which provided guidance and advice alongside statutory and good practice resources. 99 logins were available to the school</li> </ul> <p><b><u>Action:-</u> WN to register all governors for TheSchoolBus system</b></p> <p><b>12. Subject Reviews</b></p> <ul style="list-style-type: none"> <li>RE review completed by BS</li> </ul> <p><b><u>Action:-</u> SC to include RE report on the agenda for the 16<sup>th</sup> May meeting</b></p> <p><b><u>Action:-</u> JM/LL to agree a date for the PSHE/SEAL review. WN to forward a copy of the previous report compiled by Ann Rushton</b></p>	<p>WN</p> <p>SC</p> <p>WN</p> <p>CK</p> <p>WN</p> <p>SC</p> <p>JM/LL/WN</p>
<p><b>6. Marketing Update</b></p>	
<p><b>September 2017 Intake</b></p> <ul style="list-style-type: none"> <li>WN confirmed that a family seeking 2 places in Reception/Year 2 for September 2017 had been shown round that day. Another family with 1 child was visiting the following week. WN highlighted that a banner advertising that spaces were available for September was to be erected later in the week</li> </ul>	

<p><b>Facebook</b></p> <ul style="list-style-type: none"> <li>WN highlighted that some negative feedback regarding the school had been posted on the parents' Facebook page. WN confirmed that the Facebook page was set up and managed by parents and was not a school Facebook page. WN did not have access, however governors received confirmation that CK/KK did and were able to monitor the content accordingly</li> </ul>	
<p><b>7. Beetham Pre-School/Nursery Update</b></p>	
<p><i>See Confidential Minutes.</i></p>	
<p><b>8. School Development Plan Review</b></p>	
<p><b><u>SIAMS</u></b></p> <ul style="list-style-type: none"> <li>WN raised the need to address the SIAMS report development point regarding educating pupils about wider Christian Churches. She confirmed that pupils would be going to Grange to visit 4 churches and they would also visit the Catholic and Methodist churches in Milnthorpe. Further assistance from governors was sought</li> </ul> <p><b><i>Action:- In order to educate pupils with regard to other Christian Churches, all governors to forward to WN the details of anyone they knew who would be willing to visit the school or assist in any way</i></b></p>	<p>ALL</p>
<p><b>9. School / Church Liaison Group Update</b></p>	
<p><b>Schedule of Events</b></p> <ul style="list-style-type: none"> <li><b><i>Action:- LL confirmed that she had compiled a draft schedule for the Autumn term that she would email to WN</i></b></li> </ul> <p><b><u>Governor Vacancies</u></b></p> <p>JL confirmed that he had received confirmation from AW and JH that they would be stepping down from their Foundation Governor roles prior to the start of the new academic year. JL confirmed that he would be liaising with the Diocese and the PCC to commence the process of filling the vacancies and at least one of the 2 vacancies would need to be filled by a parent of a child at the school.</p> <p><b><i>Action:- JL to liaise with the Diocese/PCC accordingly and governors to forward details to him of any potential candidates</i></b></p>	<p>LL</p> <p>JL/ALL</p>
<p><b>10. Policy Update</b></p>	
<ul style="list-style-type: none"> <li><b>SRE Policy</b></li> </ul> <p><b><i>Action:- BS to liaise with WN regarding typos in the policy</i></b></p> <p><i>(Note: Also see Policy Update under Agenda Item 5)</i></p>	<p>BS/WN</p>

<b>11. SIAMS Training Update</b>	
<b><i>Action:- Governors to note that Penny Hollander will be attending the SIP meeting on Tuesday 13<sup>th</sup> June to deliver SIAMS training to governors</i></b>	<b>ALL</b>
<b>12. Any Other Business</b>	
<ul style="list-style-type: none"> <li> <b>Educational Visits</b>  Governors approved the 2 upcoming visits to Tower Wood (Yrs 3/4) and Ennerdale (Yrs 5/6 with Old Hutton School). The staffing arrangements and risk assessments undertaken were noted   <b><i>Action:- WN confirmed that she would send governors a copy of the trip letters issued to parents/carers</i></b> </li> <li> <b>Reverend Linda Lonsdale</b>  In view of this being LL's final committee meeting, governors gave thanks for all her support over recent years and congratulated her on the strong links she had helped to foster between the Church community and the school. JL confirmed details regarding LL's replacement would follow once available </li> </ul>	<b>WN</b>
<b>13. Confidential Items</b>	
Agenda Item 7 – Pre-school Update	
<b>14. Date of Next Meeting</b>	
TBC.	

Signed: (Chair)	
Date:	